

# PURCHASING

## PURCHASING COORDINATES ESSENTIAL HOMEBUILDING FUNCTIONS BY PROVIDING THE AUTOMATION AND INFORMATION RESOURCES NECESSARY TO MANAGE CONSTRUCTION PROCESSES.

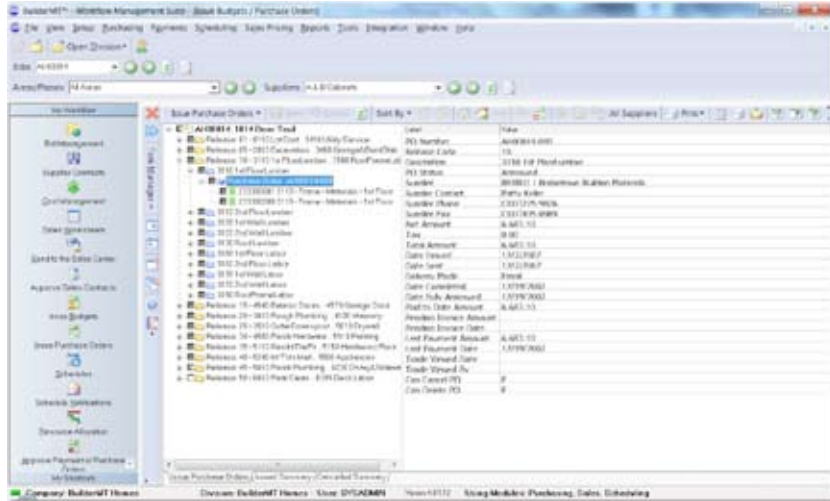
The software streamlines workflow for generation of budgets and purchase orders directly into Job Cost. Purchasing optimizes business practices, including profit analysis, cost control, change order tracking, variance cause analysis, payment processing, custom reporting, labor and sub-trade cost management, and more.

Combined with accounting and estimating applications, builders are able to manage production, detailed estimating, and procurement.

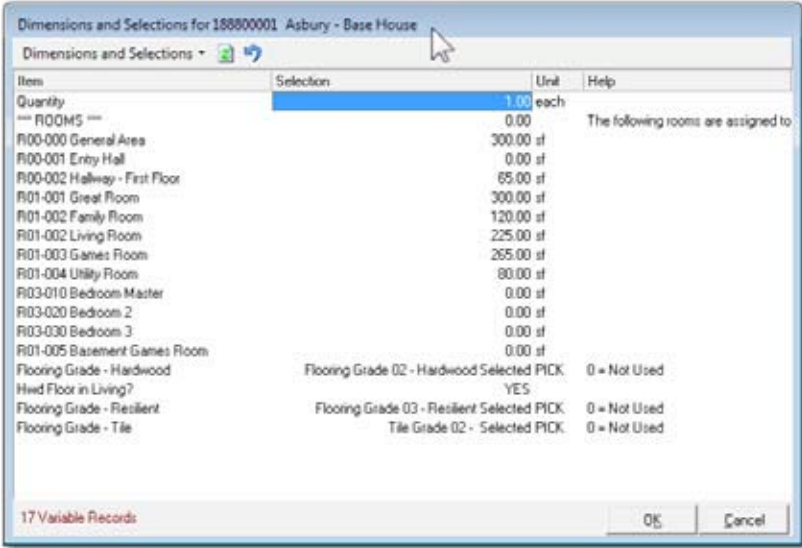
## FEATURES AND EFFICIENCIES

- To coordinate resources, contact trades and suppliers automatically and issue purchase orders in hard copy, via fax, e-mail, or Trade Portal.
- Track multiple vendor and subcontractor prices by division, community model and option via the price book database. Three historical prices, as well as two future prices, can be tracked within the cost book.
- Solicit trade and supplier bids, via Bid Management, by e-mail, or Trade Portal.
- Analyze bids from quote sheets, manual input or via the Trade Portal to compare and select vendors.
- Track suppliers quotes to generate a total cost for every community, model, option, task, or item.
- Reduces the amount of time required to maintain your database.
- Group purchase orders into release stages.
- Define the scope of work and payment schedule to reduce overpayment, or even double payment, to subs and suppliers.
- Automatically generate payments based on PO approvals with Purchasing or through integration
- Track sales tax on material items based upon job location.
- Track worker's compensation and general liability expiration dates for automatic notification.
- Track retainage per trade.
- Track discounts per supplier.
- Generate POs based upon your buyer's selection and release in stages to trades and suppliers at current prices.
- Perform:
  - profit analysis
  - cost control
  - change-order tracking
  - variance cause analysis
  - payment processing
  - custom reporting
  - labor or trade cost management for optimum efficiency with seamless integration Job Cost.
- Easily research and analyze critical information with flexible and easy-to-use report design and drilldown inquiry capabilities.
- Reduces the amount of time required to maintain your database.
- Perform estimating take-offs for new construction, spec homes, change orders, etc.
- Drop down lists are available for selection items such as Rooms and Flooring Options.
- Group purchase orders into release stages.

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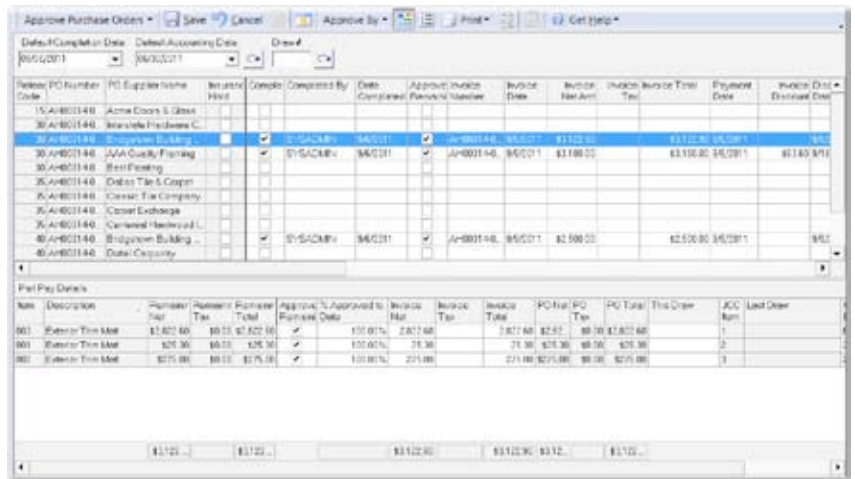
Issue purchase orders from estimating, 3D CAD or Sales Contract and send to accounting.



During estimating take-off, selections such as Rooms, Flooring Options, Attributes (Inclusive and Exclusive Options), etc., can be made



Define the format of your purchase orders and deliver to subs and suppliers by hard copy, fax or e-mail.



Approve all or only a portion of a purchase order for partial payment. Send to Accounts Payable and automatically produce an invoice.